



Volunteer Program

DHHSC has a unique Volunteer Program for interested individuals to participate in various activities within the Deaf Community. DHHSC staff aims to make the role of volunteering an exciting, challenging, and enjoyable experience.

Standards and Commitment for Volunteers:

Volunteers are a reflection of community spirit which enables our agency to perform in a professional and an effective manner. Therefore, we have created the "Standards for Volunteers". Please read the Standards carefully. If you have any questions, please feel free to ask.

1) Communication:

- a) While communicating within DHHSC or at any DHHSC activities, it is your responsibility to sign your part of the conversation whenever a deaf or hard of hearing person is present, whether or not they are looking your way.
- b) To assist you in your communication education, it will be to your advantage to sign at all times.

2) Responsibilities:

- a) Please use common sense in dress while in our office setting. Business Casual is preferred in most cases; however, jeans, T-shirts, and sneakers in good condition are acceptable for many of our assignments and events. Clothing that is dirty, torn, skintight, revealing, traditionally considered nightwear, or see-through is never acceptable. Please check with the Volunteer Coordinator if you are unsure what to wear.

3) Assignments and Documentations:

- a) I will perform my scheduled volunteer duties with full cooperation by working on assigned days and by logging my time volunteered.
- b) I will inform the office 24 hours in advance if there are any changes in my schedule that affect my previously scheduled duties.
- c) I will notify the Volunteer Coordinator of any changes in my availability. I understand that if I do not fulfill the above, I may be excused from the DHHSC Volunteer Program.

4) Assignments and Documentations:

- a) All requests for emergency assistance must be handled with sensitivity and immediately directed to a manager. Do not attempt to resolve the crisis by yourself.
- b) Do not offer instructions of any kind unless specifically requested to do so by a DHHSC employee.
- c) Do not give out personal information about staff, consumers, or Board of Directors without permission from the individuals themselves.

5) Trainings and Privileges:

- a) You will have access to the DHHSC Library which has a variety of videos and books.