



DHHSC BOARD MEETING MINUTES
September 12, 2012

- I. Call to Order – 6:40 AS presiding. Thanks everyone for changing day and time.
Board Members Present: Amanda Sortwell, president (AS), Jonathan Silva, vice-president and acting treasurer (JS), Sue Stone, Secretary (SS), Shane Frazel (SF), Jill Nolen (JN)
Board Members Absent: Ronald Reagan (RR)
DHHSC Staff Members Present: Michelle Bronson (MB), Executive Director, Catherine Ingram, Susan Coulter
Visitors: Devin Puente, Jennifer Quaintance, Marilyn McCallon, Emily Trujillo, Mary Krebs, Jeanette Rodriguez, Galen Brodsky, Beatriz Prieto, Rosemary Diaz (past-president)
Interpreters: Pam Warkentin, Erin Uribe
- II. Public Comments (3 minutes per visitor) – Marilyn McCollum welcomed the new president of the Board and new Board members. New handicap parking done well, but worried still about the lighting in the community room. Recognizes Deaf awareness month. Rosemary Diaz, past-president recognizes fond farewell from last month’s meeting, here to express support for the new Board.
- III. Approval of Agenda Items – approved by consent with the addition of ‘public comments’ at the beginning of the meeting.
- IV. Approval of August Board Minutes with corrections as noted. M/S/P–
- V. President’s Report – AS
 Committee assignments: Personnel (AS) and Grant-monitoring (Jill). All Board members will be doing a VLOG for the website. There has in the past been an annual event that the Board hosts—perhaps we could host an ASL festival. VDF is coming up.
- VI. Vice-President’s Report – JS
 Received 2 new applications for Board members—both HH. Make sure everyone knows that the Board meeting day and time has been changed. Will be distributing a survey to find out why people attend the Board meeting, so we can increase attendance. We need more Board members, especially with recent resignations, so please spread the word and have anyone interested contact JS or AS.
- VII. Secretary’s Report – SS no report
- VIII. Treasurer’s Report – JS, interim acting treasurer.
 August Financial Report distributed and reviewed.

Checking/savings balance	\$438,113
Accounts receivable total	\$301,020
AR grants	\$192,129
AR interpreting	\$108,899
Accounts payable	(\$7,663)
Mortgage payable	\$123,581
Board private fund balance	\$574
Profit/loss	(5,353)

Grant awarded for 12-13	\$650,564
Spent	\$119,472
Unspent	\$531,091

X. Executive Director's Report – MB

A. Since our last board meeting, I am thrilled to announce that we've had two new handicap parking stalls put in and our two old stalls repainted and updated. We are waiting for the sign. It is truly wonderful having a flat, smooth sidewalk leading to our front doors. A big thank you to our Board of Directors, Martha Coletti, Valley Deaf Seniors, and Fresno Deaf Events for contributing towards the cost of the handicap parking stalls.

B. As you can see, our community room has been repainted and is nearly done. A big thank you to United Way of Fresno for their Day of Caring! As I mentioned last month, they selected DHHSC as one of their service sites, and we are very appreciative of their hard work. The community room appears much brighter, and we have a very dedicated volunteer carefully painting around the letters of "Stingley Community Center" and the beams.

C. Our interpreting department recently had Zumba classes as a fundraiser with Dianna Clayton as the instructor, and I must say it is so much fun! It is our goal to continue providing the classes, so we will share the details once we make arrangements. A big thank you to the interpreting department for coordinating this fundraiser, and it is a great way to get some fun and exercise while working out with the community.

D. We will again do a Premier Designs jewelry fundraiser in October. The jewelry show will be on Oct. 11th at 7 p.m. here at DHHSC and we will accept orders for two weeks, one during the week of the show and the following week. Marlena Cano, the consultant, is gracious to conduct this fundraiser for us. Premier Designs has many new beautiful pieces of jewelry, and please support DHHSC by making an order!

E. For SDD on Friday our staff received sexual harassment prevention training from our Sierra Partners HR firm. This was to meet one of our yearly training requirements.

F. Cheryl Parreira attended "Managing Multiple Tasks and Priorities" workshop yesterday, which I appreciate because I encourage training for all of us to continuously update our knowledge and skills.

G. Because Christina Burke had to reduce her hours to 10 due to graduate school (for which I am proud, though!), and with our heavy client caseload here in the headquarters, we will have Shelley Stout from our Visalia office come and assist 2-3 days a week. We will open a temporary 27.5 hours per week CSS position for the Visalia office. We would like to offer someone in the Visalia area an opportunity to work for DHHSC and build up work experience. This would also be a wonderful way to find a new, qualified person in that community. Please keep an eye out for the job announcement and spread the word! Also, a big thank you to Shelley for being a team player to assist wherever needed.

H. As you may know, our current Visalia office is not approved to serve DOR consumers because it is not ADA-compliant, so we are looking for a new site that will meet this requirement and be roomy enough to host workshops. Community members currently have to cram into the small lobby for workshops, but if someone steps through the door, that person has to squeeze through chairs and forge a path to either Shelley's or Jesse's office or the small VP area. This is not a comfortable or professional option, so we are looking for a site that meets these needs. I will keep you posted and seek your approval when the time is right.

I. I am also proud to share that both Kathy Yoshida and Paul Barnett were nominated for the Individual Achievement Award, whereby the Disability Advisory Commission recognizes individuals who have made a difference in the lives of people with disabilities. Both staff have

done so much for our agency and our D/HH Community, and I am so proud each time our staff is recognized for their hard work and achievements.

- XI. Committee Reports –
 - a. Bylaws Committee – SS all Board members have a copy of the revised bylaws.
 - b. Fundraising Committee – JS Wonders of the Animal Kingdom will be hosted again on Saturday, December 8. I want to start ASL story time again and am most interested in library options.
 - c. Grant Monitoring Committee –no report
- XII. General Board Comments – Suggest a meeting to discuss what kind of lights we need.
- XIII. Unfinished Business –
 - A. Change of time for Board meeting—email ratification
 - B. Develop list of action items from community comments: minutes from the comments were reviewed and it was determined that all community concerns were taken care of at the meeting or subsequently.
 - C. Election of new treasurer. JS is able to function *only* as interim treasurer. Per the bylaws a Board member may hold only one office. We are hoping we can recruit a Board member who will be interested in that position.
 - D. Appointment of Committee Chairs—see president’s report
- XIV. New Business – none
- XV. Public Comments (specific to agenda – 3 minutes per visitor) –Marilyn McCollum: re survey: how do you plan to distribute the survey? JS: at different events. Marilyn: suggests library of FSU for ASL story time. Is concerned about publicizing the change in Board meeting time. AS: we want to do live streaming, but there are some problems with it. MB: numerous issues but may be able to start this next month. Suggests that at the DHHSC picnic on Sept 22 we can announce the need for a treasurer.
- XVI. Announcements –
 - A. Susan Coulter: Deaf awareness week next week. 3 separate events. Wednesday 6:30 to 8:30 sign-to-sign game. This is new. RID on Friday--please sign up on website. Saturday 10-4 picnic @ Woodward Park sponsored by Fresno Deaf events and CVCAD (see fliers and VLOG). Free lunch, but \$5 entrance to park.
 - B. September 21 signing night live @6:30-9. \$15 @DHHSC Fresno
 - C. Movie at FCC the Hard man 3:30 and 6:30 this Saturday
- XVII. Adjournment – **7:50**

Date of Next Local Board Meeting: Wednesday October 10 6:30 to 8:30 @ DHHSC HQ

Draft submitted by Sue Stone, DHHSC Secretary