



DHHSC BOARD MEETING MINUTES

Tuesday, July 12, 2016

I. **Call to Order:** Meeting called to Order: 6:10pm

Individuals Present: Board Members Present: Jonathan Silva, Vice President (JS), Jill Nolen, Fundraising Committee (JN), Justin Gaines (JG), Joshua Blanco (JB), Janice Smith-Warshaw (JSW), Peter Crume (PC)

Board Members Absent: Chad Catron (CC) - excused

DHHSC Staff Members Present: Michelle Bronson, Executive Director (MB)

Visitors: Jane Lessard, Darci Lessard, Marilyn McCallon, Joeline Spires, Tim Spires, Lynn Toschi, Rosemary Wanis

Interpreters: Pam Warkentin and Lori Botelho

II. **Community Comments** - limited to 3 minutes

- Jane Lessard - I saw man in the parking lot who was looking through the trash. He had a red notebook and was adding information into his notebook, I was concerned that he could have been adding client information.
- MB: All staff is told to shred all confidential information. It's possible that there are other businesses in the area who also use the dumpster.
- Marilyn McCallon - I am excited to hear that there is a new President on the board.
- Jane Lessard - I was in New York and happened to discover the Health and Wellness Center for the Deaf in Coney Island. I was also surprised to find out that one of the employees actually knew many people in the Fresno area. It's just another example of the small world that exists in the Deaf community.

III. **New Business.**

- Election
- JS - I would like to ask the board members to move up New Business to allow for election of new Board officers (Motion approved).
- JS - I would now like to resign as Interim President of the board. I would now like to resign as Vice-President of the Board.
- JS - This now means that we have an opening on the Board for President and Vice-President. We also have had a vacancy of Board Secretary since Sue Stone's term ended. Are there any nominations for the three vacant positions of President, Vice-President, and Secretary?
- JB - I would like to nominate Janice Smith-Warshaw for President (JSW accepted the nomination)

- JSW - I would like to nominate Joshua Blanco for Vice President (JB accepted the nomination)
- JG - I would like to nominated Peter Crume for Secretary (PC accepted the nomination)
- Election Results
 - o Janice Smith-Warshaw was voted by board members to become President.
 - o Joshua Blanco was voted by board members to become Vice-President.
 - o Peter Crume was voted by board members to become Secretary.
- Janice-Smith Warshaw assumed role as President of the Board.

IV. **Approval of May Board Minutes** - N/A

V. **President's Report** - N/A

VI. **Vice President's Report** - Jonathan Silva

- There are two people who have become qualified to become board members. I will hand the two new names to the incoming Vice President - Joshua Blanco.

VII. **Secretary's Report** - N/A

VIII. **Treasurer Report** - Chad Catron was absent. Report read by Jonathan Silva.

Financial Report for June30th distributed and reviewed	
Checking/savings balance	\$308,627.24
Accounts receivable total	\$287,162.51
AR grants	\$167,536.06
AR interpreting	\$119,626.45
Accounts payable	(\$7,323.55)
Mortgage payable	\$0
Board private fund balance	\$2,063.97
Profit/loss	\$32,325.16
DSS Grant for 15-16	\$650,564.00
Grant Spent (up to 6/30/16)	\$650,564.00
Unspent (0 months remaining)	\$0

IX. **Executive Director's Report** -

MB:

- Funding Updates:

We have applied to several grants, and we are waiting on word from Fansler Foundation, Monterey Peninsula Foundation, and Harden Foundation on whether they have approved our funding requests. We will keep you posted.

We are excited to announce we received EDD funding! We lost the funding more than 10 years ago and have reapplied the last six years. We are thrilled to be finally approved for this funding as this will allow us to provide our D/HH Community with EDD services, which provides our community members with another option for seeking employment. I believe this will be a faster and better route for our clients to seek employment, so with this being a new program, please spread the word and encourage people to utilize EDD services.

We transferred Omar Ruiz there to serve as our Employment Counselor, which is the term EDD uses, instead of Employment Specialist. Omar now works at the EDD office but remains as a DHHSC employee. If anyone is interested in EDD services, please see Omar at the EDD South Elm address. A big thank you to Wagner-Peyser for funding our program.

Relating to the EDD funding, we are still searching for an EIPA or RID-certified interpreter as we need the EDD Staff Interpreter position filled. Our EDD program became effective July 1st, so we need to fill the position ASAP.

Agency's Updates

Starting this fall, we will resume providing Youth Employment Services (YES!) to Clovis Unified School District D/HH students, after two years of no services. We are thrilled to partner with CUSD again, and we had the opportunity to meet the D/HH students on their D/HH Peer Relations Day on May 18th at Buchanan High School. The two staff who will rotate providing YES! are Lisa Painter and Shelley Stout, and the Clovis staff and students love them. I am thrilled as it is important to have positive relationships with all the local schools, and I was concerned when CUSD stopped our services two years ago. After resolving some concerns with Clovis administrators and personnel, we were able to reach an agreement and resume services this fall, to our great relief.

Staff Training:

We had Rosemary Wanis come to our Staff Development Day on July 1st to provide training on Kohlberg's Stages of Moral Development. The purpose of this training was to review and discuss how we develop our morals, our moral compass, and how we take different stances in making decisions. This training was really beneficial in that we, especially our staff, often take a different view from our clients, and instead of becoming frustrated with clients, such as "Why did you do that?!" we need to understand their worldview and work with them in developing different approaches that align with their values.

Agency Events:

We had a wonderful 13th Deaf Women's Conference on June 5th. We had approximately 68 people in attendance, and the theme was: "Tomboys are Real Women: Having Confidence in Who I am." A big thank you to Lisa Painter and Cathy Murphy for hosting the conference and developing the fun theme, and to Trisha Houston for being our keynote speaker. Trisha did a great job touching on what it means to be a tomboy and still be a woman, correcting many misconceptions on what it means to be a tomboy. We also had many activities, similar to those conducted at Deaf Men's Conference, and we had a blast! Who says women can't play games and be competitive at pingpong?

Staffing Updates:

We are sad to share that Lisa Huffman's last day is July 28th and Kyra Schleef's on July 29th. Due to funding changes and upcoming wage-related laws, we had to close some positions so we can remain in compliance. To absorb some of the changes, our front desk person, Jane Datsko, will become our Office Manager, effective August 1st, so we are consolidating HR responsibilities and front desk duties to more effectively maximize positions.

X. Committee Reports

- By-Law Committee - Nothing to report.
 - o Tim Spires - Are the by-Laws up to date on the website.
 - o JSW - The by-laws are not up to date yet, but they will be when the newly elected officers have had a chance to review and update the by-laws.
- Fund Raising
 - o JN - I suggest that we have a Knockerball tournament. There is a cost to host the Knockerball tournament, so I suggest an \$8 fee for people who would like to participate.
- Grants - Nothing to report
- Public relations - Nothing to report

XI. General Board Comments - None

XII. Unfinished Business - None

XIII. New Business -

- A. Elections - Conducted earlier in the meeting
- B. Community Comments -

- MB - We will plan to have plenty of time to run the comments. We will strive to have additional time for community to express their concerns. It feels more effective to have community share comments in ASL, rather than written format.

XIV. Public Comments: 3 minutes specific to the agenda

- Tim Spires - I suggest that we need to have a non-staff person conducting the review of community comments expressed about DHHSC. I suggest that a board member conduct the evaluation.
- MB - That was a complaint that was discussed two years ago, but it was an issue we never resolved. It is an issue that we could bring up this year during community comments.
- Darci Lessard - CADCV Organization is planning willing to host a lunch from 11-12:30 on Saturday, August 20th.
- JSW - Do you think the community would be willing to stay for two hours after the CADCV lunch?
- MB - We could have our community comments meeting for two hours.
- Tim Spires - It would also be possible to have the dessert auction around that time.
- Darci Lessard - Another possibility would be to have a small bake sale instead of the dessert auction.
- JSW - I would suggest that we have the following schedule on Saturday, August 20th

- o CADCV - Lunch 11:00 - 12:30
- o Community Comments - 12:30 - 2:30
- o Dessert Auction - 2:30 - 3:30
- Darci Lessard - Is the community comments going to be documented in any way? If so, how can we make sure that there is a good way to visually document the comments that people may have?
- JSW - We can use the white boards to document the community comments and that will also be visual for everyone.
- MB - DHHSC will have their internal evaluation process. We will evaluate all the comments from the different centers.
- Tim Spires - Would it possible for Peter Crume to handle Community Comments for Board.
- PC - I accept.

XV. Announcements

- Rosemary Wanis there would be a CDI training workshop this coming Friday and Saturday.

XVI. Meeting adjourned at 7:45pm