



## DHHSC BOARD MEETING AGENDA

6pm, Tuesday, August 8th, 2017

- I. **Call to Order** – Meeting called to order at 6:08pm  
Individuals Present:  
Board Members Present: Joshua Blanco - Vice-President (JB), Peter Crume, Secretary (PC), Jill Nolen- (JN), Justin Gaines (JG), Lynn Toschi (LT), Tim Spires (TS), Serena Johnson (SJ)  
Board Members Absent: Janice Smith-Warshaw, President (excused)  
DHHSC Staff Members Present: Michelle Bronson, Executive Director (MB), Susan Coulter  
Interpreters: Pam Warkentin, Nicole Chance, Stephanie Santos  
Other community members present: Darci Lessard, Sujeje Dupress
  
- II. **Community Comments**—limited to 3 minutes  
Darci Lessard - President of CADCV Wondering if the DHHSC board would be willing to serve as volunteers during the Mad Hatter event. JSW said she would help.  
TS- I need up to six people. Joshua plans to be attend. Please be sure to dress up and be a Fashionista for the day and have fun.  
Sujeje Dupree - I am interesting joining the board. I am interested in KODA and help make that grow in this area.
  
- III. **Approval of Agenda Items** - TS motion to approve minutes. Seconded by Justin.
  
- IV. **Approval of June Board Minutes** – To be sent out by e-mail to board members for approval
  
- V. **President's Report** – Janice Smith-Warshaw (absent – no report)
  
- VI. **Vice President's Report** - Joshua Blanco – I will step down with my involvement in the Deaf Blind Oregon group. We have chosen to become part of the Deaf Blind group occurring here California in August.
  
- VII. **Secretary's Report** – Peter Crume – None

VIII. **Treasurer’s report** – Tim Spires

	<b>Through 7/31/17</b>
<b>Checking/savings balance</b>	153,815.01
<b>Accounts receivable grants</b>	229,292.50
<b>AR grants</b>	84,873.28
<b>AR Receivable total</b>	314,165.78
<b>Accounts payable</b> (Outstanding bills not yet paid)	-4,023.79
<b>Mortgage payable</b> (Building Loan)	0.00
<b>Board private fund balance</b> (Year to date balance)	-2,272.61
<b>Profit/loss Statement Overall</b> (for 3 months)	(19,357.73)
<b>DSS Grant for 16-17</b>	650,564.00
<b>Grant Spent up to 5/31/17</b>	55,746.67
<b>Unspent</b> (1 month remaining)	594,817.33

IX. **Executive Director’s report**– Michelle Bronson

**Budget Updates:**

CDSS still has not approved our budget amendment, so we cannot yet close the 2016-2017 fiscal year. Once approved, we can proceed with submitting our June invoice and close out the books and commence our audit.

Jesse and I are working on multiple grants right now, including:

- Gannett Foundation due August 29<sup>th</sup>, for Deaf seniors and Deafblind
- Community Foundation of Monterey County due Sept. 1<sup>st</sup> for our Deaf Culture, Deaf History program with an art focus
- Deaf Access Year 2 through Harden Foundation due Sept. 1<sup>st</sup>, for our systems advocacy grant through our Salinas office
- Family Services Program through Whitney Foundation due October 2<sup>nd</sup>
- Client Assistance Program (CAP) Year 2 through Monterey Peninsula Foundation due Oct. 1<sup>st</sup> (will remove DMV classes and expand to include interpreting for Krystal’s family meetings)
- Youth Employment Services (YES!) through Cal Wellness Foundation, which is a new grant and with no deadline

Jesse submitted an application for VDF sponsorship through Central Valley Community Bank, so we are keeping our fingers crossed.

I have submitted additional VDF sponsorship requests to ZVRS/Purple Communications, Convo Relay, Bank of America, Educational Employees Credit Union, Harris Communications, and Sprint. I have also contacted Google for the sponsorship department but have yet to receive a response. Once again, a big thank you to Sorenson Communications for sponsoring our 28<sup>th</sup> Annual Valley Deaf Festival!

I would like to share about Marty Pigott's very generous donation of \$10,000 to DHHSC for D/HH women and children in dire circumstances, needing just that one extra push to move forward in life and succeed. Ms. Pigott is our insurance broker and she has supported many DHHSC's needs, such as lighting in our community room, IT services when we first got videophones, etc. We will screen individuals needing assistance very carefully to ensure that they fit the vision of her Robert Panara Foundation. For those of you who may not know, Robert Panara was a pioneer in studies of Deaf culture, a poet, a professor, and cofounder of the National Technical Institute for the Deaf and the National Theater of the Deaf. The United States Postal Service even issued a stamp in his honor this year.

We are thrilled to share that we are approved for the second year of EDD funding!

### **Agency Projects:**

As part of the Deaf Access grant through our Salinas office, our Coordinator of Client Services, Wayne Johnson, developed an ADA handbook relating to communication access for the D/HH. Jesse and I are reviewing the handbook right now, and once finalized, Wayne will use this handbook for his Deaf Sensitivity trainings.

Our staff also developed a curriculum for our Youth Employment Services and Reaching Out and Communicating with our Kids programs. The ROCK curriculum is complete, and we will continue adding to it as we find new research, resources, and activities. Jesse and I are now organizing and editing the YES! curriculum, which we hope to finish before end of this month.

Our EDD staff, with the assistance of Stefani Santos, our staff interpreter, are currently developing employment videos consisting of interviews with D/HH individuals in various job settings. We are interviewing D/HH individuals in all eight counties we serve so our local D/HH communities can recognize our very own community members and learn what keeps them motivated and engaged in their jobs. We want to inspire more individuals to seek, pursue, and retain their jobs.

### **X. Fundraising Chair report – Jill Nolen**

2nd annual POW Knockerball event - It will happen on September 16th. Will be the kick off of deaf awareness week. It will run from 10-1 and then the CADCV picnic will occur afterwards.

Last year we had the event at Railroad Park in Clovis. This year it will be at Dry Creek park. There's plenty of parking.

I am working on a Vlog. We have the video but now we're working on the captioning. There's a video on Facebook and we can add that, too.

Joshua - Are we selling snack at the POW event? Is CADCV selling anything?

MB - We are selling items related to the POW event such as Gatorade and energy bars. CADCV will have a combo meal item events for the picnic.

XI. **General Board comments** – None

XII. **Unfinished Business**

a. Deafhood workshop - MB - I know JSW is hoping to have a Deafhood workshop at some point in the future, but it's on hold.

b. Fixing the concrete sidewalk outside of the DHHSC office - They will start repairs on Friday and Saturday.

c. Replacing the DHHSC restroom door - We contacted the city of Fresno for an evaluation. It's \$1500. ADA states the bathroom door has to be 5 lbs. Ours is 15 lbs. Harvey is still gathering three bids.

TS - I don't understand why it's so complicated. MB - Our doors are expensive, so we need to change the whole door or add new top placement parts.

The ADA evaluation is for the whole DHHSC office building here in Fresno.

d. VDF Food - We have Dack Vernig coming from Fremont. He does a beautiful ASL performance so I am excited for his presentation. I plan to do a Vlog and I am working to recruit volunteers. Dack is supposed to make a teaser for his performance and we will make a video that will go along with that. Once we get that then we will create the video. MB - We will have Sheena who is the creator of ASL nook will be the MC for the festival.

JB - I want to make sure that we have a definite plan. Some people stated they wanted the fruit cups or vegetables in addition to the hamburgers and curly French fries. We also have popcorn. We plan to test the popcorn maker during Deaf awareness week movie night.

Lynn - We need to get the oven started because that was a problem last time. JB - Susan had talked about it during the last meeting that we need a person to go through the training. TS - I can't do it because I will be working during the event. JB - I can do it. JG - I think Susan talked about a temporary certification.

e. Community Comments dessert auction - JB - I've called around to get people to donate. It's been tough. I've been successful about half the time. JN - How many desserts do you need? MB - It would be nice to have 20-25 desserts. SJ - have you contacted "Nothing BUNT Cakes" - JB - yes I have I will be following up with a letter.

**XIII. New Business**

TS - I moved to add Board Retreat. Seconded by JG.

I talked with JSW about a board retreat since there are many new board members. JB we will figure out the details through e-mail. TS - I think it would be good to look at RFP, parliamentary procedures, our duties and other things.

**XIV. Public comments: 3 minutes *specific to the agenda***

TS - I would like for us to improve the website. I looked it up on my phone, but I couldn't find the phone.

Sujey Dupree - I also couldn't find it when I was looking for the interpreting department phone number.

**XV. Announcements**

MB - ASL Summer program is happening right now. Started on Monday and lasts through the week. It's from 10-12. Monday had a parent's support group. Today went to the see DM3. Tomorrow we will go to PetSmart and then Nothing Bunt Cakes. Thursday - Art class. Friday - Discovery Museum.

XVI. Closed session – None

XVII. Adjournment – 7:14pm