

DHHSC BOARD MEETING MINUTES

March 10, 2009

Call to Order – **7:09 p.m.** Dave Smith presiding

Board Members Present: Dave Smith, President (DS), Bryan Minas, John Eberwein, Treasurer (JE), Rosemary Diaz, Interim Secretary (RD), Alissa Vigil (AV)

Board Members Absent: Bryan Minas (BM)

DHHSC Staff Members Present: Michelle Bronson (MB), Executive Director, Jesse Lewis (JL), Operations Director, Shannon Simonelli (SS), Susan Coulter (SC), Kathy Yoshida (KY)

Visitors: Annette Carter, Amanda Bosworth, Jovette McCallon, Marilyn McCallon, Janet Drane, Melissa Andrychowicz, Sam Coulter, Erin Uribe, Dylan Geil, Sarah McQuillan, Lauren Lara, Devin Puente

Interpreters: Pam Warkentin, Nicole Wolfe, Becky Edens-Paul (SSP), Brittany King (SSP)

Public Comments (3 minutes per visitor) –

Annette -Martha's Vineyard was really awesome, I brought two people with me who were first-time visitors. It was another successful event at DHHSC.

Jovette – We should give kudos to Jose Garcia for making the canvas backdrops for Martha's Vineyard, he is a very talented artist.

Approval of Agenda Items – Changed Roman Numerals for Public Comments as XIV, Announcements as XV, and Adjournment as XIV. Changes approved by consent

Approval of **February 10, 2009** Board Minutes – No changes. Approved by consent as read.

President's Report – DS

Martha's Vineyard was great last week, thank you Susan. Impressed with the artwork as Jovette mentioned.

Renee Nealy resigned for personal reasons we will miss her and yet we understand so today Rosemary Diaz will serve as Interim Secretary. Thank you also to Rosemary for getting some new platforms for our stage – they were purchased from Circuit City. She was able to get them due to going out of business and paid only \$5 each. They were then donated to DHHSC.

Vice-President's Report – BM – is absent due to illness.

Secretary's Report – RD – no report

Motion made to approve Rosemary Diaz as Secretary of the Board.

Treasurer's Report – JE

Report as of March 10, 2009 - Financial Report distributed and reviewed. We have a new Treasurer's report format that is being used for the board's review. We have received word from CDSS Office of Deaf Access that we will NOT receive any budget cuts from the state for the 2009-2010 Fiscal Year. This is great news!

Executive Director's Report – Michelle Bronson

A. Martha's Vineyard was a success with 188 in attendance - \$940.00 was generated from admissions – bakery \$180.00 was generated. Students from Ohlone College attended and sent MB an email stating “it was the best Deaf event ever and we will come back next year!”

B. CDSS notified DHHSC that there will be no budget cuts for the 2009-2010 Fiscal Year

C. JL – We have been working hard on the grant that was submitted on behalf of our Merced Outreach Office along with the management team and Paul Barnett and we are hoping all will go well

D. Matthew Mackenzie will be off for 2 weeks due to expecting a new baby I will be working with staff to keep the office open at least 3 days a week

E. Booster Club – we have 65 members (approx) we have collected \$1,555.00 thus far. We have a big goal and need to recruit more people. We are looking for volunteers to make a vlog for us to put on the website to

further promote this fundraiser. There is some confusion about the booster club so we want to use vlogs to clarify some of the confusion.

F. Michael Michner is responsible for monthly board fiscal reports not Paul Barnett as mentioned at last month's meeting

G. Amendment for CDSS contract for 2009-2010 has been amended and submitted to CDSS for approval.

Committee Reports –

Personnel Committee – DS - none

Bylaws Committee – RD – Thank you to Renee for 2 years of service. We have put together a gift basket and will present that to her to express our appreciation to her.

Fundraising Committee – AV

Doug-Out Cookies – got information for selling cookie dough – we would earn 50% profit. Bake and sell at VDF and then people can sign up to buy cookie dough tubs and arrange to pick up a few weeks later. Each tub will be \$6 at our cost but sell for \$12 each.

Feedback discussion: SC – I like the idea to have them available to taste at VDF and then order, at the same time VDF takes place after students go home but maybe we can start earlier at DHHSC so that students can participate as well. DS – likes the cookies and thinks it is a good idea. MM – I am happy to volunteer to help bake cookies with AV at VDF. AV clarified there is no minimum we just need to submit 2 weeks in advance and have the money ready at the time people place their order. Checks payable to DHHSC accepted by JL. MM- Ask if have sugar-free cookies available to order. AV will ask.

DS – I would like us to order the first batch at the end of April for early sales through DHHSC then order again from the orders collected at VDF. Agreed by consent.

Barnes and Noble – Book Fair postponed from May 2 to May 23. That will work out well because it is the same day as our monthly ASL Storytime. Will get fliers and information later this week.

Outreach Committee – none

General Board Comments –

Unfinished Business –

Proposal by Sam Coulter for a May Day Garden Party

May 1 – good weather and during the evening from 7 to 10 p.m. We found a place at a private residence, nice yard – 4 acres available for parking. Will have no-host wine bar, chocolate fountain, appetizers, donated by Sierra Nut House. Will have dancing and live music by myself, Sammy Coulter, with background music and it sounds great. Proposal available and passed around. RD will assemble a list via her contacts over the years. If anyone has ideas of who to invite to add to a “Who’s Who List” please contact me or RD. Will be making formal invitations which will include brochure from DHHSC as well as the other businesses involved. Would like to have one or two items for a silent auction bid item.

Feedback Discussion: AV- How will volunteers be utilized? SC - We have different people responsible for different aspects of the event. We would like to have security as well. Marilyn – perhaps invite a TV anchor to serve as emcee and draw people. Sam - We do have contacts with a Radio Host. Annette – RSVPs will be required? Sam – yes RSVP will be required and will cost around \$35 per person or \$60 per couple. AV – how much do we need to pay for up front costs and how will money be handled? Sam – Total cost we need is \$500.00. Money will be handled by an outside non profit organization with the total profit being given directly to DHHSC by check after the event.

Motion made to pay \$500 as seed money for the event and after all expenses and revenue have been paid and collected then a check made payable to DHHSC will be given toward DHHSC Funds. M/S/P

Ratification of motion made via email to apply for a grant for the Merced office to provide a program focused on hosting health and safety-related workshops.

New Business –

A. Michelle Bronson request for vacation from April 6 to 10. M/S/P

B. Motion to have a Board Retreat. M/S/P RD to send out an email to discuss date and time.

C. Business Venture proposal- See attached. Motion to set up a committee to explore the possibility of

establishing a thrift store within DHHSC with a multiple purpose. M/S/P

XIV. Public Comments (specific to agenda – 3 minutes per visitor) –

Marilyn – Rosemary’s idea of a thrift store is wonderful and maybe contacts students at Fresno State who are in the Business Marketing program to see if they would like to have their internships with DHHSC and develop a marketing plan for this idea. I know some have been involved with CHCC to learn marketing, maybe you DS can find out about students who could be part of the committee. DS – Fresno State has a big investment in service learning, Jen and Bud Richter, they own the bottling company here and gave Fresno State a few million dollars to set up service learning and have a center there on campus so I can contact the Director there as they maintain a list of opportunities for their students. Marilyn –we need to consider how to re-design the room, shelving, how to put up the items for sale, etc.. KY – good opportunity for Dept of Rehab clients for job training and on the job training opportunities for clients who come through DHHSC for services.

XV. Announcements –

All events are posted on HYPERLINK "<http://www.dhhsc.org>" www.dhhsc.org

B. March 17 – Breast Cancer (final), Pot of Gold Kickoff for Booster Club Luncheon

C. March 18 – GLAD/UCLA Cancer Workshop for women ages 40+ grassroots Deaf

D. March 20 – Parenting Counts Workshop presented by Denise Lanier in collaboration with KVPT

E. DHHSC will be closed March 31 for Cesar Chavez Day

F. ASL Storytime had 60 people we started with a few and then it just multiplied. Thank our interpreters and Rosemary Diaz was the storyteller. Next one is March 28 with Christine Gough. Storytime was printed in Parents Magazine.

XVII. Adjournment – **8:52 p.m.**

Date of Next Local Board Meeting: April 14 at 7:00 p.m. DHHSC – Fresno

Submitted by Rosemary W. Diaz, Secretary

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